Supreme Corporation  
Environmental, Health and Safety Manager – Texas Truck – Cleburne, TX

This role is responsible for planning, implementing, and maintaining a variety of occupational health, safety, and environmental programs to assure the highest possible degree of safety for employees. In addition, assures that the company complies with applicable federal and state environmental, health, and safety laws, regulations, and standards.

Duties & Responsibilities

- Identify and evaluate hazardous conditions and practices in the workplace.
- Survey to identify and evaluate environmental, occupational health, and safety opportunities by conducting and coordinating on-site inspections to audit physical conditions and safe work practices.
- Provide advice and counsel concerning all city, state, and federal compliance regulations.
- Conduct Job Safety Analysis.
  - Develop controls for identified hazards. Coordinate the implementation of controls from results of hazard analysis. Measure and evaluate the effectiveness of the hazard control system, policies, and procedures and recommend changes that reflect improved opportunities to eliminate workplace accidents and injuries.
- Direct or assist in the development of all safety education and training materials.
- Maintain and annually review all environmental, health and safety programs, policies, and SOPs.
- Conduct specialized safety training programs to communicate hazard control information and ensure compliance.
- Assist in new employee occupational health, safety and environmental orientation.
- Lead the Safety Committee meetings.
- Compile, analyze, interpret and report accident, loss, and exposure statistical data; prepare comprehensive recommendations for corrective action to eliminate or minimize potential hazards.
- Review injury and property damage reports and perform root cause analysis.
- Responsible for the overall administration of workers’ compensation program.
- Conduct PPE analysis and recommend the purchase of safety equipment and supplies and incorporate essential occupational health, safety, and environmental requirements in all purchasing and control actions.
- Maintain SDS database.
- Audit and counsel/assist offsite locations across organization regarding safety and environmental compliance.
- Ensure compliance with DOT regulations.
Perform other related duties as directed that correspond to the overall function of this position.
- Manage the security functions of the facility and the security team.
- Drives and promotes EHS culture change throughout site
- Ensures compliance with state and federal safety, health, and/or environmental regulations.
- Actively manage the site waste programs to minimize waste generation and take advantage of recycling opportunities
- Coordinate with company resources regarding site regulatory permits, reports, and compliance requirements

Requirements

- A BA/BS degree in Safety Engineering, Industrial Hygiene, or Environmental Sciences, or in a related field is preferred.
- In lieu of a BA/BS degree, five (5) or more years of related experience and/or training will meet the job qualification requirement. An equivalent combination of education and experience is acceptable.
- Must have knowledge or training in the following: occupational health, safety and environmental compliance with applicable federal and state regulations and standards. As well as, the ability to comply with the appropriate reporting requirements of the applicable federal and state agencies.
- Demonstrated knowledge of implementing, and delivering hands on health, safety and environmental training.
- Demonstrated ability in the development, implementation, and coordination of comprehensive health and safety accident prevention programs.
- Strong communication skills, both verbal and written (training/presentations/report writing.)
- Ability to lead and direct teams and/or committees.
- Proficient in Microsoft Office (Word, Excel and PowerPoint).
- Skilled in the standards, concepts, practices, and procedures within the health, safety and environmental fields.
- Ability to work at all levels within and organization and the ability to work in a diverse work group.
- Demonstrated strong interpersonal skills.
- The ability to work independently.
- Accept other facility related responsibilities as deemed necessary.

Reporting

The Environmental, Health and Safety Manager will have direct reporting to the General Manager of the Texas Truck Division with indirect reporting to the Corporate EHS Director.